

**BOARD FOR GEOLOGISTS AND GEOPHYSICISTS**

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E-mail: geology@dca.ca.govWebsite: www.dca.ca.gov/geology**TECHNICAL ADVISORY COMMITTEE MEETING
MINUTES****June 22, 2001****2535 Capitol Oaks Drive, Suite 300A
Sacramento, CA 95833
(916) 263-2113****1. CALL MEETING TO ORDER**

Robert Larson, Chair, called the meeting to order at 9:04 AM.

2. INTRODUCTION OF NEW TAC MEMBER, BRIAN HIRST

Mr. Larson welcomed Brian Hirst as a member of the Committee.

3. ROLL CALL TO ESTABLISH QUORUM

Robert Larson, Chair
Michael Hart
Brian Hirst
Tony Sawyer
Roy Shlemon
Julia Turney
Sharon Jasek Reid, Ex-officio

Absent:
Donna Thompson
Paul Sweeney, Executive Officer

Others in attendance:
George Dunfield, Associate Engineering Geologist
Tara Torok, Office Assistant
Theodore Smith, California Division of Mines and Geology

4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

No public comments were made at this time.

5. APPROVAL OF THE MINUTES OF THE MEETING OF MARCH 23, 2001

Mr. Larson noted a correction to agenda item 4, paragraph 3. The word “masters” should be changed to “matters”.

Mr. Sawyer moved to approve the minutes of the meeting of March 23, 2001 provided the correction is made.

Ms. Turney seconded.

The motion passed by majority. (Aye- Larson, Sawyer, Turney. Abstain- Hirst, Hart).

6. DISCUSSION OF TAC’S ROLE, AND RESPONSIBILITIES OF CHAIR AND MEMBERS

Mr. Larson reviewed the Committee’s purpose, protocol and responsibilities of the chair and committee members.

7. REPORT ON BOARD MEETING OF APRIL 20, 2001

Ms. Reid reported:

Public hearings to amend regulations were held and minor changes were made requiring 15-day notices of availability.

An enforcement case challenged the Board’s policy regarding posting, on the website, enforcement actions in which the cited party has not admitted guilt to the violation charged but instead settles the matter. The Board discussed its current notification to cited individuals regarding public disclosure, its disclosure policy and possible future procedures.

Funds for the Board will be in a deficit situation by the end of FY 2002-03. The Board directed the Executive Committee to review the budget and develop cost saving strategies such as: not filling open positions, better managing current positions, reducing the number of meetings, and curtailing travel.

8. REPORT ON SB 136, INTRODUCED BY SENATOR FIGUEROA

Mr. Dunfield announced that the hearing for SB 136 will be held on 7/10/01, at 9:00 AM, in Room 447.

9. EXECUTIVE OFFICER’S REPORT

Mr. Dunfield, acting on behalf of Executive Officer Paul Sweeney, reported:

- a. The Enforcement Unit's priority is to reduce the back-log of work and move forward to process current cases. The Board received general complaints about the REAll program. The Board is jointly working with legal counsel and the Department of Consumer Affairs to address a letter dated May 15, 2001, issued by the Office of Environmental Health Hazard Assessment discussing the ability of REAlls to interpret and complete geological reports and assessments.
- b. Staff members Mary Lynn Ferreira and George Dunfield attended the California Mining Association's annual conference held in Monterey, California, May 23-25, 2001. The Board sponsored a booth, answered questions, and handed out information packets. Mr. Dunfield noted the conference was productive.
- c. Mr. Dunfield announced the Board meeting has been rescheduled for August 3, 2001.

10. RECOMMENDATION TO BOARD OF NEW REGISTERED GEOLOGIST TECHNICAL ADVISORY COMMITTEE MEMBER

The Committee considered applicants for the vacant membership on the Committee.

Mr. Sawyer moved to recommend to the Board appointment of Martin Miele as the primary candidate for membership and Larry Knauer as the secondary candidate.

Mr. Hart seconded.

The motion passed unanimously.

11. REVIEW OF TAC'S RESPONSIBILITIES FROM THE BOARD'S STRATEGIC PLAN

Mr. Larson discussed two items of particular interest.

Monitoring the electronic transmittal of stamps, seals, and reports raised numerous security questions and would be addressed at a later time during the meeting.

By September 30, 2001, the Committee will review existing Board Rules and Regulations and make final recommendations to the Board to confirm to the amendments to the Act in Senate Bill No. 136. This will be addressed at a later time during the meeting.

12. REPORT ON IMPLEMENTATION OF AB 2886

Mr. Dunfield discussed the State Water Resources Control Board's (SWRCB) regulations implementing digital signatures as required by AB 2886. SWRCD adopted emergency regulations and plans to finalize regulations by late Summer 2001.

Mr. Dunfield questioned how the Board would standardize the implementation of electronic signatures and electronic transfer of data. The committee discussed methods and procedures used by other agencies as well as concerns regarding security and authenticity of signatures and data.

13. RECOMMENDATION TO BOARD ON THE PROPER USE OF THE BOARD'S SEALS AND LICENSEES' SIGNATURES (MANUAL AND/OR DIGITAL) ON GEOLOGIC AND NON-GEOLOGIC REPORTS

The Committee discussed draft language prepared by Ms. Turney and made various changes.

14. RECOMMENDATION TO BOARD ON ADOPTION OF CHANGES TO PROFESSIONAL STANDARDS

Mr. Larson advised committee members to review current regulations so that discussions may resume at the next meeting.

The committee discussed comments and questions, drafted by Mr. Shlemon, pertaining to tables that detailed other states' professional standards and code of ethics as compiled by Donna Thompson.

15. TECHNICAL ADVISORY COMMITTEE CHAIR'S REPORT

Mr. Larson will not be able to attend the next Board meeting. Therefore, Julia Turney will attend in his place.

16. SCHEDULE AGENDA ITEMS FOR SEPTEMBER 7, 2001 MEETING

Mr. Larson instructed committee members to read the code of professional standards and code of ethics and to bring forth pertinent items for discussion at the next meeting. In addition, the revised Act and regulations should also be reviewed.

Mr. Shlemon moved to formally thank Ms. Thompson for her work and contribution to the committee.

Mr. Hart seconded.

The motion passed unanimously.

17. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

18. ANNOUNCEMENTS

There were no announcements.

19. ADJOURNMENT

Mr. Larson adjourned the meeting at 2:52 PM.

ROBERT LARSON, Chair

PAUL SWEENEY, Executive Officer

Date Approved: